

Cross County Community Schools

Remote Enrichment/Learning Plan (RELP)

Student Roles and Responsibilities

- Set up daily routines for engaging in the learning experiences
- Identify a space in your home where you can work effectively and successfully
- Identify a space in your home where you can participate in live online learning. Sit at a table with a wall behind you, if possible. Follow the school dress code
- Regularly monitor online platforms
- Engage in all learning with academic honesty
- Communicate proactively with your teachers if you cannot meet deadlines or require additional support
- Comply with School Internet Safety policies including expectations for online etiquette

For questions about...	Contact
a course, assignment, or resource	Classroom Teacher
a technology related problem or issue	Laureen Powell or Kathy Lundstrom
a personal, academic or social-emotional concern	Maggie Rasmussen & Bob Waltman
other issues of concern	Tammy Schaefer & Justin DeWitt

Parent Roles and Responsibilities

Provide support for your children by:

- Set up routines and expectations
- Defining the physical space for your child to study
- Monitoring email communications from your child's teachers
- Beginning and ending each day with a check-in
- Taking an active role in helping your child process his/her learning
- Encouraging physical activity and/or exercise
- Remaining mindful of your child's stress or worry
- Monitoring how much time your child is spending online
- Keeping your child social, but set rules around their social media interactions, as well as face to face interactions
- Provide feedback to the school on lessons [Parent Feedback](#)

For questions about...	Contact
a course, assignment, or resource	Classroom Teacher
a technology related problem or issue	Laureen Powell or Kathy Lundstrom
a personal, academic or social-emotional concern	Maggie Rasmussen & Bob Waltman
other issues of concern	Tammy Schaefer & Justin DeWitt

General Guidelines for Remote Enrichment Learning

Feedback	<ul style="list-style-type: none"> • Provide timely feedback, as it is essential to student learning; this is especially so in online learning environments • Provide clear communication regarding where/how students should ask questions and seek clarification • Actively monitor your email for questions and communications from students/families
Offline Work	<ul style="list-style-type: none"> • Avoid requiring printing. All tasks must be completed on a device or uploaded as a picture • Consider including offline activities in your lessons such as reading, engaging in discussions with a family member or friend remotely, writing in a journal, taking pictures and/or making a video
Instruction	<ul style="list-style-type: none"> • Strictly follow the guidelines for time and schedule provided by the district based on your grade level and subject area • Consider how to use gradual release of responsibility to enhance learning • Collaborate with your colleagues as appropriate
Deadlines	<ul style="list-style-type: none"> • Provide students ample time to complete assignments - more time than you would usually provide in class may be necessary for students • Make sure that all directions for tasks are clear and detailed
Online Remote Enrichment Learning Environment	<ul style="list-style-type: none"> • Use district supported platforms such as Canvas, Google Classroom, Zoom, online textbooks, Google Drive, etc • Provide both synchronous and asynchronous learning opportunities as detailed by the district based on your grade level and subject area
Synchronous (On-line Group) Learning	<ul style="list-style-type: none"> • Students have the opportunity to interact with one another and the teacher • Could take place via Zoom, Canvas, SeeSaw and online written interactions such as Questions in Google Classroom or chat • All video synchronous learning opportunities should be recorded and posted for students who are unable to make the live session
Video Conferencing Guidelines	<ul style="list-style-type: none"> • Students should be seated at a table (not on beds) • School dress-code should be followed • Maintain class etiquette
Student Check-In & Assessment	<ul style="list-style-type: none"> • Assessments as necessary to ensure students have the appropriate number of learning experiences • Use tools such as Canvas, Google Forms, online textbook assessments, Google Classroom Tools etc
Office Hours	<ul style="list-style-type: none"> • Staff will be available to their students and parents via identified communication tools & digital platforms from 8:00-12:00 and 12:30--3:00 all scheduled school day according to the 19-20 calendar. Staff will provide direct instruction and respond to communication in a timely manner
Instructional Packets	<ul style="list-style-type: none"> • Packets and Videos will be provided for students/families who do not have internet access

GENERAL GUIDELINES:

Your child(ren's) teachers will be in contact with specific details.

Preschool

Priorities

- Learning will be mainly focused around literacy and numeracy to maintain current skills and build knowledge around prioritized content
- The primary tools for communication between teachers and families will be parent provided email addresses, text, facetime, messenger, etc.

Suggested Time	Preschool
15+ minutes per day	Emergent Literacy Activities, Games and Challenges focused on language development, vocabulary, comprehension, and phonological awareness
15+ minutes per day	Emergent Numeracy Activities, Games, and Challenges focused on counting, sorting, and patterning
15+ minutes per day	Holistically-Focused Activities, Games, and Challenges to support cognitive, physical, and social emotional development
Flex Learning - Choice Board	Reading aloud Board games and challenges Learning a new skill Practicing mindfulness/yoga/breathing exercises Puzzle Designing and building structures with blocks or other available materials

Total Distance Learning Time: approximately 1 hour per day

Elementary

Priorities

- Learning will be mainly focused around literacy and numeracy to maintain current skills and build knowledge around prioritized content
- Students will have both online and off-line learning activities.
- The primary tools for communication between teachers and families will be Zoom, SeeSaw, Class Dojo or Google Classroom and parent provided email addresses.
- Teachers will provide synchronous communication that will be recorded and made available to students to watch at any time.

Suggested Time	Kindergarten to Second Grades
20-25 minutes per day	Reading (Science/Social Studies connections as appropriate)
10-15 minutes per day	Grammar / Writing
20-25 minutes per day	Mathematics
20-25 minutes per day	Art, Music, and PE teachers will provide a range of activities that continue to support the current program
Flex Learning	Reading aloud and independent reading Board games and challenges with math/strategy/critical thinking Puzzles Designing and building structures with blocks or other available materials

Total Distance Learning Time: approximately 1.5 hours per day

Suggested Time	Third to Fifth Grades
25-30 minutes per day	Reading (Science/Social Studies connections as appropriate)
15 minutes per day	Grammar / Writing
25-30 minutes per day	Mathematics
25-30 minutes per week	Art, Music, and PE teachers will provide a range of activities that continue to support the current program
Flex Learning	Reading aloud and independent reading Board games and challenges with math/strategy/critical thinking Puzzles Designing and building structures with blocks or other available materials

Total Distance Learning Time: approximately 2 hours per day

Middle School

Priorities

- Learning will be mainly focused around prioritized content/standards and creative exploration.
- Students will have both online and off-line learning activities.
- The primary tools for communication between teachers and families will be Zoom, Canvas, Google Classroom, student email addresses, and parent provided email addresses.
- Teachers will provide video group instruction. All videos will be recorded and made available to students to watch at a later time.
- Lessons will vary in length from daily activities to longer projects.

Suggested Time	Grades 6, 7, 8
30 minutes per day	English / Reading
30 minutes per day	Mathematics
30 minutes per day	Science
30 minutes per day	Social Studies
Combined 30 minutes per day	Art, Music, PE, Spanish and CTE teachers will provide a range of activities that continue to support the current program

Total Distance Learning Time: approximately 2.5-3 hours per day

Instruction Schedule

To help students plan their day, group learning time will occur Monday -Thursday from 8:00-12:00. Times have been blocked out below for ZOOM sessions (if needed). Your student's instructor will be contacting your student with more information and schedules. Students are not required to be on-line the entire time and all videos will be recorded and shared for access later.

AM Times	Middle School Schedule				
	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-12:00	Math, Science, 6th Grade Band/Choir, PE and 8th Grade Specials	English/Reading, Social Studies, 7th/8th Grade Band/Choir, and 6th & 7th Grade Specials	Math, Science, 6th Grade Band/Choir, PE and 8th grade Specials	English/Reading, Social Studies, 7th/8th Grade Band/Choir, and 6th & 7th grade Specials	CAT Groups Catchup and Questions
12:30-3:00	Catchup and Questions				

High School

Priorities

- Learning will be mainly focused around prioritized content/standards and creative exploration.
- Students will have both online and off-line learning activities.
- The primary tools for communication between teachers and families will be Canvas, Google Classroom, ZOOM, student email addresses, and parent provided email addresses.
- Teachers will provide video group instruction. All videos will be recorded and made available to students to watch at a later time.
- Lessons will vary in length from daily activities to week long projects.

Suggested Time	Grades 9, 10, 11, 12
30 minutes per day *Additional time may be required to complete homework	Each scheduled high school course

Total Distance Learning Time: approximately 3.5-4 hours per day

Instruction Schedule

To help students plan their day, group learning time will occur Monday -Thursday from 8:00-12:00. Times have been blocked out below for ZOOM sessions (if needed). Your student's instructor will be contacting your student with more information and schedules. Students are not required to be on-line the entire time and all videos will be recorded and shared for access later.

AM Times	High School Schedule				
	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-9:00	Period 1	Period 5	Period 1	Period 5	Catchup and Questions
9:00-10:00	Period 2	Period 6	Period 2	Period 6	
10:00-11:00	Period 3	Period 7	Period 3	Period 7	
11:00-12:00	Period 4	Period 8	Period 4	Period 8	
12:30-3:00	Catchup and Questions				